

2-Step Phone Authentication User Guide – March 2015

Experian[®] in partnership with our clients, manages extremely sensitive information requiring the strongest controls to ensure security, confidentiality and integrity.

This user guide provides information on:

- Why 2-Step Phone Authentication is necessary
- What is 2-Step Phone Authentication
- How to add 2-Step Phone Authentication to your profile through the **Experian Web Access** Control System (EWACS).

Why 2-Step Phone Authentication is necessary

Clients are recommended to use 2-Step Phone Authentication to ensure access to Experian sites are occurring from valid individuals. This is an added safeguard in the event that a user account credentials are compromised. This ensures that access to your company's Experian accounts occurs only from authorized and authenticated individuals.

What is 2-Step Phone Authentication?

2-Step Phone Authentication provides identity verification, via a secondary communication channel (e.g. phone call or SMS message) separate from the primary channel (e.g. Internet Web Page).

How to add 2-Step Phone Authentication to your profile

2-Step Phone Authentication SMS and phone options have already been enabled for your company in **Experian Web Access Control System (EWACS)**, which allows all users under that company to add 2-Step Phone Authentication contacts to their profile.

Steps to add 2-Step Phone Authentication contacts to user profile

Step 1: Login to EWACS at https://ss6.experian.com/ewacs/login.jsp

NOTE: Use same User ID and Password as the one you use on Experian Access



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Step 2: Browse to the update user profile. The section to add 2-Step Phone Authentication contacts will be visible.

A world of insigh	nt	
Please update vou	r account information	
UserID	dheeraj.test1	
Confirm Email	dheeraj.gupta@experian.com	
Commit Linai	uneeraj.gupta@experian.com	
Current Password	(required)	
Current Password		
New Password		
		New password
New Password		- must be a minimum of 8 characters
Password		 must contain combination of upper and lowercase letters must contain a numeric character
or 2-Step Phone	Authentication	
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g) I have read, and understood the cookies information link and understand that this site and other Experian sites use cookies.

I have read understand, and agree to the terms and conditions above

Step 3: Select the country code, enter the contact number and contact label and click on add. User can add up to 5 contact numbers and there is an option to edit or delete contacts.

A world of inside	
Please update your account information	
Email dheerai.cupta@experian.com	
Confirm Email dheeraj.gupta@experian.com	
Current Password (required)	
Current Password	
New Password	
New Password	
Confirm New	
	3
For 2-Step Phone Authentication	
Using 2-step authentication helps protect your account by requiring more than just a password to login. When you sign in with 2-step authentication, you will verify	y your
identity using both a password and a code that you receive on your phone,	
Note: Changes in phone contacts will be saved only when update profile button is clicked.	
Country Code Contact Number Contact Label	
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Answer experian	
Question 4 What is the first name of the maid of nonor at your wedding?	
Answer expension	
Question 5 What was your favorite restaurant in college?	
Answer experian	
Terms and conditions	
a) I Agree NOT to disclose my password or shared secret to any other person.	
b) I Agree NOT to order credit reports or other data from Experian's site except in the performance of your official duties for your company	
c) agree that I will only use this website, and information obtained from this website, in accordance with the terms and conditions of the contract between my	
organization and Experian.	
d) I Agree NOT to attempt to test the limits of access to the Experian information provided, or execute or use any function which is not directly related to the perfo of my specific job function.	rmance
e) I Agree to inform my security designate when my job function no longer requires access to Experian's systems.	
f) I Understand that I am responsible for transactions which take place under the user id I am issued and understand that accounts may be monitored by Experiar	1 .
g) I have read, and understood the cookies information link and understand that this site and other Experian sites use cookies.	

I have read, understood, and agree to the terms and conditions above.

Step 4: Changes in the 2-Step Phone Authentication contact list are not saved until you accept terms and conditions and click on update profile at the bottom of the page.

4	A world of insight					
Pleas	se update vour acc	ount information				
	Liser ID, dheer:	ai test1				
	Email dheera	aj.gupta@experian.com				
	Confirm Email dheera	aj.gupta@experian.com				
Curre	ent Password (requ	uired)				
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Support

For additional support setting up 2-Step Phone Authentication, please contact the Experian Technical Support Center at 800.854.7201.